

JMU-OTCES COVID-19 Policies & Procedures:

To ensure the safety of both our team and clients during COVID-19, OTCES will be adhering to the following guidelines, policies, and procedures to promote safety.

First and foremost, do NOT come to your session if you:

- Have a fever or respiratory symptoms or have been in contact with anyone with these symptoms during the past 14 days.
- Have tested positive for COVID-19 and have not yet been cleared by an authorized public health official.
- Are at increased health risk from Covid-19 due to underlying health conditions

Client/Visitor Protocols:

- OTCES Team members will be required to wear masks in university buildings unless they are in a private space or office with the door closed and must practice physical distancing of at least six feet.
- OTCES Team members will be required to wear face masks during all face-to-face (in-person) interactions with others.
- Clients and visitors are required to wear a face mask/covering when entering OTCES building and throughout each session.
- Clients should try to avoid touching or adjusting face coverings and should perform hand hygiene immediately before and after if needed.

Physical/Social Distance Protocols:

- Waiting Room will remain closed to reduce crowding. Therapists will ask clients to remain outside (e.g., stay in their vehicles), if feasible, until they are greeted at their car by the therapist. If ambulation assistance is required, face masks are to be worn by parents/guardians assisting with transition needs.
- Sessions will be at staggered times and will utilize the back door of the clinic to maintain physical distance protocols for both OTCES team members and program clients.
- Use of plexiglass barriers and/or face shields may be used by therapists, in addition to masks and frequent handwashing, etc.
- Space will be designated for therapy sessions to promote physical distancing between clients.

Sanitization/Infection Control Protocols:

- Dedicated team members will complete a consistent cleaning and sanitization schedule before, during, and after each session following established procedures.